

**MINUTES OF THE REGULAR MEETING OF MARCH 12, 2013  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The first regular meeting for March 2013 of the Commissioners of Public Utility District No. 1 was called to order on Tuesday March 12, 2013, at 921 Lakeridge Way SW, Suite 301, Olympia WA 98502, commencing at 5:00 p.m. Commissioners Chris Stearns, Linda Oosterman and Russell Olsen were present. Also present were John Weidenfeller, the District's General Manager (GM), Julie Parker, the District's Chief Financial Officer (CFO), Kim Gubbe, the District's Operations Manager (OM), and Cathy Skiles, Clerk to the Board. Joseph Rehberger, Chief Legal Counsel, was excused from the meeting.

**Commissioner Stearns called the general meeting to order at 5:00 p.m.**

**Approval of Agenda:**

Commissioner Stearns called for a motion to approve the Agenda. **Commissioner Oosterman made a motion to approve the Agenda, Commissioner Stearns seconded, all in favor.**

**Consent Calendar:**

Approval of Minutes: February 26, 2013 Meeting  
March 5, 2013 Workshop

Prequalification of Contractors – Small Works Roster:

SMA Contracts:

Correspondence:

Travel Approvals:

Other:

Voucher Approval:

Accounts Payable 2/27/13, 3/6/13

Payroll 3/5/13

Resolutions:

Commissioner Stearns called for a motion to approve the Consent Calendar. GM Weidenfeller stated there were some grammatical changes to the minutes. **Commissioner Stearns made a motion to approve the Agenda, all in favor.**

**Public Comments: No public present**

**Operations Manager's Report:** Kim Gubbe, Operations Manager

OM Gubbe provided a report in writing and had nothing new to add. Commissioner Stearns asked about the Armstrong water system. OM Gubbe reported originally staff thought the treatment would need to be replaced. The field staff reported today they may be able to fix the existing treatment system.

Commissioner Stearns asked about the arsenic treatment at an SMA. OM Gubbe reported the system is operating as it was designed to operate. Since the system was designed, the level of iron in the water has decreased so the manufacturer needs to adjust the system to handle the change in the water.

OM Gubbe reported the new trucks have arrived. One has the new logo on it.

The Terry Lane booster pump project is being considered for funding from PUD funds instead for being funded from the DWSRF loan. The requirements of the DWSRF loan increases the cost of the project by three to four times.

GM Weidenfeller approved the cultural review of the Lew's 81<sup>st</sup> project today.

Loan requests for the various Tanglewilde improvements were discussed. Commissioner Stearns asked that staff is ready when state and federal funds come available. Staff discussed the additional requirements that come with various types of funding.

OM Gubbe noted that she has opened an advertisement for the seasonal laborer and she is hoping to hire someone in April.

**Chief Financial Officer's Report:** Financial Variance Report (every 4<sup>th</sup> week's meeting)

CFO Parker provided an update on information services issues.

**General Manager's Report:** John Weidenfeller, General Manager  
The General Manager provided a written report.

**Action Items:**

**Commissioner Topics, Discussion and Reports:**

**Information or Discussion of Operations/Policy Issue**

Select Workshop Dates/Times

GM Weidenfeller asked about future workshops. Commissioners and staff agreed the first and third Tuesdays at 5:30 p.m. work best for workshops in April and May.

**Presentation:**

**Staff Presentations:**

**Continuation of Workshop Presentations – Water 101**

GM Weidenfeller completed his presentation from the March 5, 2013 workshop. He gave a history of the PUD. The Commissioners and staff discussed the out of County water systems, and the potential for either acquiring more systems or disposing of them. OM Gubbe made a presentation on the components and basic functioning of water systems. She also provided a briefing on the PUD's water conservation program. This was followed by a discussion of the water conservation program for 2013.

**Commissioner Olsen made a motion to move forward with the Tanglewilde toilet rebate program as constituted by the Board to include 40 rebates at \$50.00 each, on a first come and first serve basis. The Commissioners would like to make this a part of the 75<sup>th</sup> anniversary of the PUD celebration. OM Gubbe and Commissioner Olsen will work together on the project. Commissioner Oosterman seconded the motion, all in favor.**

**Legal Report:** None

**Executive Session:** None

**Commissioner Reports**

Commissioner Oosterman reported she went to LOTT for an interview. The point of the interview was to find out what people think about putting recycled water back into ground water. She told them she does not have an opinion because she has not read any studies about it.

Commissioner Oosterman met with GM Weidenfeller yesterday and discussed emergency planning.

Commissioner Oosterman noted she has three meetings on the 4<sup>th</sup> Thursday of the month, the County Emergency Management meeting, the Deschutes TMDL, and the WA PUD Association Quarterly Water Committee meeting.

Commissioner Oosterman mentioned she would like to reach out to the Nisqually Tribe and the other Board Members thought it was a good idea.

Commissioner Olsen will meet with the Tanglewilde "Save the Pool" Committee each Thursday. He noted that about 27 people met last Thursday. The goal is to raise approximately \$25,000 by the end of June to open the pool. A levy will be placed on the ballot in August.


Commissioner Olsen met with GM Weidenfeller and discussed bonding and budgets to be more familiar with the PUD.

**Summary of Assignments:**

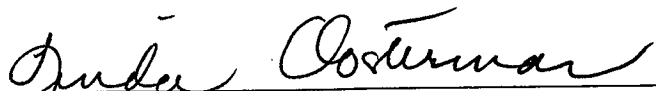
OM Gubbe will work with Commissioner Olsen on the Tanglewilde toilet rebate program.  
OM Gubbe will investigate using an intern to work on the cross connection control program.

**Adjournment:**

**Commissioner Oosterman made a motion to adjourn the meeting at 8:40 p.m., Commissioner Stearns seconded, all in favor.**

  
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Chris Stearns, President

Attest:

  
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Linda Oosterman, Secretary