

**MINUTES OF THE SPECIAL MEETING OF JUNE 6, 2017  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The first special meeting for June 2017 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, June 6, 2017, at 921 Lakeridge Way SW, Suite 301, Olympia, WA 98502, commencing at 4:18 p.m. Commissioners Russell Olsen, Linda Oosterman and Chris Stearns were present for the meeting. Also present were John Weidenfeller, the District's General Manager (GM), Julie Parker, the District's Director of Finance and Administration (DFA), Cathy Easton, Customer Service Representative with the District, and Kurin Rosado, Clerk to the Board.

**Call to Order:** Commissioner Oosterman called the regular meeting to order at 4:18 p.m. The Pledge of Allegiance was recited by all present.

**Approval of Agenda:** Commissioner Olsen made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; all in favor.

**At 4:19 p.m., Commissioner Oosterman announced that the Board would be entering Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, as authorized by RCW 42.30.110 (1)(b), until 4:50 p.m. At 4:50 p.m., it was announced in the public area that the Executive Session would be extended another ten minutes. At 5:00 p.m., the Executive Session was adjourned and the regular meeting resumed. No decisions were made.**

**Building Discussion:**

Two individuals from KMB Architects were present to report on the Commissioners and staff discussed the new building at length, and it was decided that a dais in the Commission meeting room should be installed, the parking lot should be sealed and striped, and both the interior and exterior of the building should be painted, so these costs will be included in the predesign construction cost estimate. The Commissioners decided against phasing the construction, so the move-in date has been postponed tentatively until December 1st.

**Presentations:**

**General Manager's Report:** John Weidenfeller, General Manager  
GM Weidenfeller had DFA Parker report on a few issues: DFA Parker reported that she received a resignation from the District's Accountant due to personal reasons, so an internal accounting posting was created. The DFA reported on some personnel changes, including the new Accounting Assistant (Kurin Rosado), new Leadworker Customer Service Representative (Cathy Easton), and new temporary Customer Service Representative.

**Finance Report:** Julie Parker, Director of Finance and Administration  
DFA Parker will submit her report at the second meeting in June.

**Commissioner Topics, Discussion and Reports:**

Commissioner Olsen didn't have anything to report – he will report on the Thurston Regional Planning Council (TRPC) retreat at the next regular meeting.

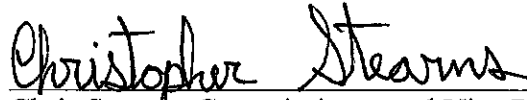
Commissioner Stearns attended a meeting at the Timberland Library in Tumwater; this meeting concerned the Growth Management Act and the relation with County government.

Commissioner Oosterman reported on Friendly Water for the World, and she stated that she will get the other Commissioners more information, as she'd like to learn more information about this organization.

**Summary of Assignments:**

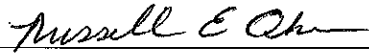
- Contact the owner of 921 Lakeridge Way SW to provide notice of a December 1<sup>st</sup> move and request a month-to-month lease until construction on the new PUD building is completed.

**Adjournment: Commissioner Olsen made a motion to adjourn the meeting: Commissioner Stearns seconded the motion; all in favor. The meeting was adjourned at 6:25 p.m.**



Chris Stearns, Commissioner and Vice President

Attest:



Russell E. Olsen, Commissioner and Secretary