

**MINUTES OF THE REGULAR MEETING OF MARCH 14, 2017
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The first regular meeting for March 2017 of the Commissioners of Public Utility District No. 1 was called to order on Tuesday, March 14, 2017, at 921 Lakeridge Way SW, Suite 301, Olympia, WA 98502, commencing at 5:04 p.m. Commissioners Linda Oosterman and Chris Stearns were present for the meeting; Commissioner Russell Olsen was excused from the meeting. Also present were John Weidenfeller, the District's General Manager (GM), Julie Parker, the District's Director of Finance and Administration (DFA), Joseph Rehberger, the District's Chief Legal Counsel, and Kurin Rosado, Clerk to the Board.

Call to Order: Commissioner Oosterman called the regular meeting to order at 5:04 p.m. The Pledge of Allegiance was recited by all present.

Approval of Agenda: Commissioner Stearns made a motion to approve the agenda as presented: Commissioner Oosterman seconded the motion; all in favor.

Consent Calendar:

Approval of Minutes: February 28, 2017

Prequalification of Contractors – Small Works Roster:

Bates Roofing, LLC

Extreme Coating, Inc. (dba ECI Services)

Kaufman Construction & Development, Inc.

SMA Contracts: None

Correspondence: None

Travel Approvals: None

Voucher Approval:

Accounts Payable: March 1, 2017, March 8, 2017

Payroll: March 6, 2017

Resolution: None

Other:

- 1) **Commissioner Olsen was excused from the March 14th Commission meeting**
- 2) **A Special Meeting is scheduled at 5:00 p.m. on Tuesday, March 21st**

Consent Calendar: Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; all in favor.

Introduction of a New Employee: Derek Genre, the new Field Technician I, was introduced to the Commissioners. He spoke about his prior work experience as a treatment specialist, and his current tasks with the PUD.

Public Comments: None

Information or Discussion of Operations/Policy Issues:

Employee Share of Health Care Costs

DFA Parker explained that 2016 was an expensive year in terms of health costs. Based on 2016 experience, a 30% increase to employee costs was proposed, but the DFA revealed that some medical malpractice expenses should be paid in the future and this may lead to a lower increase for employees. She will bring forth more information at a later meeting. Commissioner Stearns asked about medical coverage for retired employees, as there may be a gap in coverage between an employee's retirement date and Medicare initiation.

Action Items:

Resolution 17-08, Contract Amendment to the Robinson Noble Professional Services Contract

This resolution was discussed at a prior meeting. **Commissioner Stearns made a motion to approve Resolution 17-08 as presented: Commissioner Oosterman seconded the motion; all in favor.**

Resolution 17-09, Authorization to Acquire the Maxvale Water System

This resolution would authorize the General Manager to approve and sign a contract with the owners of the Maxvale water system. GM Weidenfeller explained some terms of the contract, and the system's permit status was also discussed. Staff will meet with customers of the Maxvale system on the evening of Wednesday, March 22nd. **Commissioner Stearns made a motion to approve Resolution 17-09 as presented: Commissioner Oosterman seconded the motion; all in favor.**

Presentations:

Staff Presentations:

General Manager's Report: John Weidenfeller, General Manager

GM Weidenfeller provided a written report. He reported staff hopes to follow up regarding Forest Glen water system acquisition next month. The PUD will own the Cedar Ridge Estates water system effective April 1st. The owner of the Bethel water system has been busy, so staff hasn't been able to review the owner's facilities for possible acquisition. Staff is working on acquisition of the Scatter Creek Ranch and Keanland Park water systems, and it's possible that the PUD may own these systems effective May 1st.

GM Weidenfeller reported that staff will give a presentation on the generator at the WPUDA Water Committee meeting on March 30th. A customer was caught stealing water at the Deschutes Glen water system, however the Thurston County Prosecuting Attorney felt there was a lack of sufficient evidence to prosecute the customer for water theft. New alarms will be added to the existing Tanglewilde-Thompson Place generator site. The General Manager also reported that staff met with the architect today to discuss the existing floorplan and planned changes.

Finance Report: Julie Parker, Director of Finance and Administration

DFA Parker will provide a written report at the second regular meeting in March. She reported on getting 'fleet status' with the Ford dealership to save money in acquiring a new PUD vehicle.

Commissioner Topics, Discussion and Reports:

Commissioner Oosterman didn't have anything to report related to Commission work. She reported on a personal matter.

Commissioner Stearns provided a written document to a representative with Thurston County that came to a Thurston Regional Planning Council (TRPC); this document showed the current ownership of water systems in Thurston County by the PUD to help in their planning efforts.

Commissioner Olsen was excused from the meeting.

Summary of Assignments:

- Follow up with Maxvale water system customers six months after the PUD acquires the system.
- Look into changing the Project Timeline report so that information is listed alphabetically by water system.

At 6:50 p.m., Commissioner Oosterman announced that the Board would be entering Executive Session to discuss potential real estate acquisition, as authorized by RCW 42.30.110 (1)(b), to discuss the performance of a public employee, as authorized by RCW 42.30.110 (1)(g), and to discuss potential litigation, as authorized by RCW 42.30.110 (1)(i) until 7:30 p.m. At 7:30 p.m., the Executive Session was adjourned and the regular meeting resumed. No decisions were made.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; all in favor. The meeting was adjourned at 7:30 p.m.



Linda Oosterman, Commissioner and President

Attest:



Russell E. Olsen, Commissioner and Secretary