

**MINUTES OF THE REGULAR MEETING MARCH 27, 2012  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The second regular meeting for March 2012 of the Commissioners of Public Utility District No. 1 was called to order on Tuesday, March 27, 2012, at 921 Lakeridge Way SW, Suite 301, Olympia WA 98502, commencing at 5:00 p.m. Commissioners Chris Stearns, Alan Corwin and Paul Pickett were present. Also present were John Weidenfeller, the District's General Manager (GM), and Cathy Skiles, Clerk to the Board. Kim Gubbe, the District's Operations Manager (OM), Julie Parker, Chief Financial Officer (CFO), and Joseph Rehberger, Chief Legal Counsel, were excused from the meeting.

**Commissioner Pickett called the general meeting to order at 5:07 p.m.**

**Commissioner Pickett made a motion to approve the agenda, Commissioner Corwin asked to remove the categories of *Hearing, Discussion of Public Hearing Comments, and the Executive Session* from the agenda. Commissioner Corwin moved approval of the agenda as amended. Commissioner Stearns seconded, all in favor**

**Consent Calendar:**

Approval of Minutes: March 13, 2012  
Prequalification of Contractors – Small Works Roster  
SMA Contracts:  
Correspondence:  
E-mail from Douglas Bell, (3/17/12)  
Request for Public Disclosure –  
Travel Approvals:  
Accounts Payable: 3/14/12, 3/21/12  
Payroll: 3/20/12  
Other:

**Commissioner Corwin moved to approve the Consent Calendar, Commissioner Stearns seconded, all in favor.**

**Public Comments:**

Justin Kover – 522 Lilly Rd. Lacey – Provided comments on the feasibility study and other topics and received feedback on his comments from the Commissioners.



**Information or Discussion of Operations/Policy Issues:**

**WPUDA Committee Assignments 2012-2013**

GM John Weidenfeller said we have been asked to update the Committee Assignments for 2012-2013. The Board discussed the assignments and approved the assignments as follows:

**Manager's Committee** – Primary, GM Weidenfeller, 1<sup>st</sup> Alt. CFO Parker, 2<sup>nd</sup> Alt. OM Gubbe

**Water Committee** – Primary, Commissioner Stearns, 1<sup>st</sup> Alt. GM Weidenfeller, and 2<sup>nd</sup> Alt. Commissioner Corwin

**Telecommunications Committee** – Primary, Commissioner Corwin, 1<sup>st</sup> Alt. Commissioner Stearns, 2<sup>nd</sup> Alt. GM Weidenfeller

**Energy Committee** – Observer, GM Weidenfeller, 1<sup>st</sup> Alt. Commissioner Stearns, 2<sup>nd</sup> Alt. Commissioner Corwin

**Government Relations Committee** – Primary, Commissioner Corwin, 1<sup>st</sup> Alt. Commissioner Stearns, 2<sup>nd</sup> Alt. GM Weidenfeller

**Commissioner Pickett made a motion to adopt the following assignments through the end of 2012. Commissioner Stearns seconded, all in favor.**

**WPUDA Water Committee Meeting, March 29 10:00-4:00**

GM Weidenfeller put this in as a placeholder. The Roundtable discussion is very valuable so he encouraged everyone to attend if time permits.

Commissioner Corwin suggested inviting Senator Karen Fraser to a PUD Board to discuss her attendance at the International Water Committee in Paris, France. He also suggested inviting some of the local Public Works Directors to hear her speak.

**WPUDA Committee Meetings, April 12-13**

GM Weidenfeller presented a list of the April Committee meetings to the Commissioners so they are aware of the meetings.

Commissioner Corwin discussed the WPUDA by-law meeting proceedings. He said that WPUDA was going to review the size of the Executive Committee after next year's legislative session.

**Thurston EDC Meetings March 26 and April 23**

Commissioner Corwin attended the March 26 EDC meeting where PSE spoke on the Initiative to call for a vote of the People to authorize the PUD electric authority. There will be another meeting on April 23 to discuss the vote and the Initiative from a perspective different than that presented by PSE at the March 26 meeting. EDC Executive Director, Michael Cade, asked the GM to find out if the PUD or the group working on the initiative (TPPI) would like to present at the April 23 meeting. The GM told him he would check with the Board and get back with him. The Board discussed the invitation and will accept an invitation to participate. The GM was asked to let Mr. Cade know that the TPPI group should speak for themselves. The Board will not discuss the ballot measure; that is up to TPPI to do. Commissioner Corwin stated he would be



happy to provide a presentation. He will not discuss the ballot measure but will address the comments made regarding the PUD by PSE at the March 26 meeting.

**Talking Points for Olympian Editorial Board Meeting March 28**

Commissioner Pickett discussed the updated talking points for the Editorial Board Meeting. At 10:00 on March 28, Commissioner Pickett and GM Weidenfeller will meet with the Olympian Editorial Board.

**Action Items:**

**Resolutions:**

**Presentation:**

**Staff Presentations:**

**General Manager's Report:** John Weidenfeller, General Manager Report

- The GM noted he had submitted a written report. He stated that the utility preliminary assessment has been sent out and has been advertised. Calls and questions are being fielded. Proposals are due April 5, 2012. Copies will be available in Commissioners in-boxes on Friday, April 6 so Commissioners can pick them up. The composition of the Panel was discussed and it was agreed that the Panel would include Commissioner Pickett, GM Weidenfeller and a Panelist from another PUD. The RFP Timeline is below:
  - April 10 – Discuss proposals and questions for candidates.
  - Week of April 16: interviews with candidates
  - April 24: discuss panel recommendations and pick finalist.
  - June 30<sup>th</sup>: First draft of report provided to Commissioners and staff
  - August 31<sup>st</sup>: Final report issued.
  - Public presentations in September
  - No action on reports expected for awhile.

Commissioner Stearns asked who issued the Reservoir *Stop Work Order* and the GM stated he had approved it, that it related only to the grout work and reservoir leak test; other work was authorized to continue. He noted he would let the Commissioners know once work was again authorized.

GM Weidenfeller reported that at the last meeting the question of how many houses are in foreclosure came up. He noted that currently there are 60 and the delinquencies run from \$50 to \$3,000 for a total of approximately \$25,000 outstanding that will be collected at some point.

Commissioner Stearns asked about the Covington water system. GM Weidenfeller stated we were asked to conduct a study and provide a report of the level of arsenic that will go into the step sewer system then eventually into LOTT. The study was submitted to a City of Lacey



Engineer. The pump house will also need to be rebuilt to accommodate treatment, so it is possible that the pump house may be moved.

The CFO report shows that revenues are looking good in February.

Operations Manager's Report: Kim Gubbe, Operations Manager  
Provided a report in writing.

Chief Financial Officer's Report: Financial Variance Report (every 4<sup>th</sup> week's meeting)  
Provided report in this Commissioner packet.

**Commissioner Reports:**

Commissioner Pickett summarized the *All Staff* meeting he attended today and the presentations provided by Washington State Department of Retirement Systems and Social Security Administration.

The TRPC meeting is coming up before the next meeting. The TRPC will have a member on the Capital Refurbishing Committee. He will attend the next meeting.

Commissioner Corwin reported that Representative Sam Hunt and Senator Karen Fraser provided an update on the State Budget process at the Kiwanis meeting.

Commissioner Stearns reported he has attended both the Deschutes TMDL and the Chehalis Partnership meetings. He will attend the WPUWA Water Committee meeting next week. At the Deschutes TMDL, the group is in the intermediate stage of their planning due next January, which means there is a temporary committee that is going away at the beginning of next year. They are going to finish their report to the EPA. The Chehalis Partnership has an on-going responsibility, which since it is a watershed group, includes local jurisdictions. Thurston PUD has been added as an active member. He believes there will be a \$1,500 to \$2,000 assessment. The group has been focused recently on water rights and relinquishment. They are learning more about the law and how it affects the basin. It is a priority to try to preserve agriculture and logging as an economic activity in the basin. The presumption is that agriculture and forest use are a better land use method than to fully develop the basin. At the meeting, members from the Chehalis River Land Trust spoke about some of the activity they have done in the basin and education outreach they have participated in. In terms of the Deschutes TMDL, they are waiting on the end of June to come up with Part 1 of a report; Part 2 has already been released. He has been trying to make the members aware that when the report comes out for final review by the County and all of the entities involved, that timing would also fall at a time in the summer when people won't be here, or in full swing of election activities. He thinks they will select September as a timeframe for the first review.





Commissioner Pickett said, that in the interest of full disclosure, he has built a career around TMDL's. He mentioned that he was asked to sit in on the Hazard Response Plan Committee, representing academia since he teaches at Evergreen College.

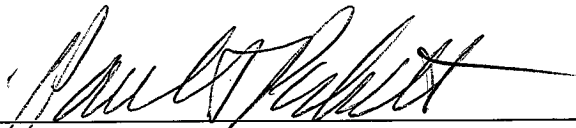
Commissioner Corwin stated he was going to make himself available to meet with any candidate for the open position. He will try really hard to say the same thing to all candidates. He stated he is not going to endorse anybody. He will answer any questions about what the Board does; the Board has many responsibilities beyond what the Board does in meeting, for example TRPC is one function, and WPUDA meetings, the Washington PUD Association, represent another area where the Board Members have responsibilities.


**Summary of Assignments:**

1. GM - Invite Senator Fraser to discuss her presentation to the International Water Conference at a future PUD meeting.
2. GM Weidenfeller follow-up with EDC regarding the April meeting.
3. Add Thurston EDC meeting on April 23 to the April 10 agenda for discussion.
4. Provide WPUDA the Committee assignments list approved by the Commissioners through 2012.
5. Provide RFP submission to the Commissioners on April 6.
6. Remind Commissioners to come to the office by 4:45 to vote on April 10.
7. Commissioners to review RFPs and come with comments and suggested questions to April 10 meeting.

**Adjournment:**

**Commissioner Pickett made a motion to adjourn the meeting at 7:21, Commissioner Stearns seconded, all in favor.**

  
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President

Attest:   
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Secretary

