

**MINUTES OF THE REGULAR MEETING OF OCTOBER 24, 2017
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON**

The second regular meeting for October 2017 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, October 24, 2017, at the District's office, 921 Lakeridge Way SW, Suite 301, Olympia, WA 98502, commencing at 3:05 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the meeting. Also present were John Weidenfeller, the District's General Manager (GM), Julie Parker, the District's Director of Finance and Administration (DFA), Jim Campbell, the District's Superintendent, and Kurin Rosado, Clerk to the Board.

Call to Order: Commissioner Oosterman called the regular meeting to order at 3:05 p.m. The Pledge of Allegiance was recited by those present.

Approval of Agenda: Commissioner Oosterman proposed to add a discussion item on communications after Action Items. **Commissioner Olsen made a motion to approve Commissioner Oosterman's amendment to the agenda: Commissioner Stearns seconded the motion; all in favor. Commissioner Olsen made a motion to approve the agenda as amended: Commissioner Oosterman seconded the motion; all in favor.**

Consent Calendar:

Approval of Minutes: None

Prequalification of Contractors – Small Works Roster: None

SMA Contracts: None

Correspondence: None

Travel Approvals: None

Voucher Approval:

Accounts Payable: October 12, 2017

Payroll: October 20, 2017

Resolution: None

Other:

- 1) Approval to Cancel Commission Meeting at 3:00 p.m. on November 7th
- 2) Approval to Schedule Special Meeting at 5:00 p.m. on November 9th

Consent Calendar: Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; all in favor.

Introduction of New Employees:

DFA Parker presented the two new temporary Customer Service Representatives to the Commissioners.

Public Comments: None

Action Items:

Resolution 17-47, PUD Water Revenue Bond

DFA Parker presented Resolution 17-47, and she reported on the option to purchase reserve insurance that would allow more cash flow to be available. **Commissioner Olsen made a motion to approve Resolution 17-47 as presented: Commissioner Stearns seconded the motion; all in favor.**

Resolution 17-49, Adoption of 2017 Rates, Fees, Charges, and Surcharges for Customers Acquired from H&R Waterworks

DFA Parker presented Resolution 17-49 which would adopt the UTC-approved rates for the newly acquired water systems from H&R Waterworks effective October 1st. It also authorizes charging the monthly capital surcharge of \$4.80 per equivalent residential unit (ERU) as well as the \$3,000 general facility charge per ERU for undeveloped properties desiring water service. DFA Parker noted that this resolution covers 2017 rates, fees, charges, and surcharges only. **Commissioner Olsen made a motion to approve Resolution 17-49 as presented: Commissioner Stearns seconded the motion; all in favor.**

Information or Discussion of Operations/Policy Issues:

Discussion on Communications

Commissioner Oosterman contacted Liz Anderson with the Washington PUD Association (WPUDA) to discuss communications, as her services are available to the District as a dues-paying member of the association. GM Weidenfeller will be in contact with Ms. Anderson in regard to developing a communications position at the PUD. The Commissioners and staff discussed desires in the communications field for the District.

Presentations:

General Manager's Report: John Weidenfeller, General Manager

GM Weidenfeller provided a written report. The MPA test for Scattercreek Ranch to measure any potential groundwater intrusion (GWI) was returned with a low-risk result. Scheduling of a public meeting/rate hearing for the Mountain Lakeview water system has been postponed until December. Director of Operations and Compliance (DOC) Kim Gubbe is out of town to attend the IACC Conference this week to research infrastructure funding. GM Weidenfeller, the DOC, and the Superintendent met with the developer at the Meadows water system recently. Staff and Commissioners discussed water rights, fees, and payments in relation to the lots developed at the Meadows water system.

Finance Report: Julie Parker, Director of Finance and Administration

DFA Parker provided a written report. She reported that revenue is stronger after the summer months due to higher consumption. Employee overtime is higher due to the merger and other changes.

Commissioner Topics, Discussion and Reports:

Commissioner Olsen reported on a meeting at the Thurston Regional Planning Council (TRPC) with GM Weidenfeller.

Commissioner Oosterman met with a former H&R Waterworks customer to discuss customer needs going forward.

Commissioner Stearns inquired about the Pollution Control Hearings Board (PCHB) hearing results; however, GM Weidenfeller did not have any new information.

Summary of Assignments:

- Follow up with the Commissioners regarding sign-up sheets/comment cards obtained at the recent public meetings/rate hearings for former H&R Waterworks customers.

Adjournment: Commissioner Olsen made a motion to adjourn the meeting: Commissioner Oosterman seconded the motion; all in favor. The meeting was adjourned at 4:00 p.m.



Linda Oosterman, Commissioner and President

Attest:



Russell E. Olsen, Commissioner and Secretary