MINUTES OF THE REGULAR COMMISSION MEETING OF OCTOBER 27, 2026
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for October 2026 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on October 27, 2026. The meeting commenced at 5:00 p.m. Commissioners Jim Campbell and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503; Commission Russell E. Olsen was excused from the meeting. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- TaSeana Tartt, Finance Director (FD)
- David Gruver, Director of Field Operations (DFO)
- Kurin Miller, Accountant and Clerk to the Board
- Kalelia Gipson, Customer Service Representative (CSR) and Associate Clerk to the Board

Call to Order:
Commissioner Campbell called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:
Commissioner Stearns made a motion to approve the amended agenda as presented: Commissioner Campbell seconded the motion; the motion passed with all present in favor.

Consent Calendar:
Approval of Minutes: October 13, 2026
Prequalification of Contractors: None
Correspondence: None
Voucher Approval:

1) Accounts Payables: October 14, 2026, October 21, 2026
2) Payroll: October 20, 2026

Other:

1) Reminder: National First Responders Day Celebration, 8:30 a.m. on October 29, 2026 (PUD Headquarters)
2) Reminder: WPUDA Association Meetings, November 18-20, 2026 (Olympia)
3) Resolution 26-45, Authorization to Apply for DWSRF Funding
4) Authorization to Apply for DWSRF Funding for Manzanita Beach
5) Authorization to Apply for DWSRF Funding for Lovely Lane
6) Approve Special Commission Meeting, 4:15 p.m. on November 17, 2026

Approval of Consent Calendar:
Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Campbell seconded the motion; the motion passed with all present in favor.

Public Comments:

Two members of the public were present via the Zoom video conferencing platform, but these individuals did not provide public comment.

Information or Discussion of Operations/Policy Issues:

Presentation – Strategic Plan Performance Measures and Action Steps Report – 3rd Quarter 2026 Update
AGM Parker presented the update for 3rd quarter 2026 to the Strategic Plan Performance Measures and Action Steps report. The AGM highlighted a few items included in the report, like Project Help applications, electronic payments, and outages listed for 3rd quarter. Commissioner Campbell asked about outages caused by contractors during construction projects and repairing broken main line pipes; Commissioner Stearns asked about other types of outages. AGM Parker and DFO Gruver addressed the Commissioners' questions.

1st Reading – Resolution 26-46, 2026 Refund Tax Levy
AGM Parker introduced Resolution 26-46, adoption of which would authorize a refund levy to recover for lost tax dollars due to refunds given to taxpayers as a result in changes in value.

1st Reading – Resolution 26-47, Policies and Procedures Update
AGM Parker introduced Resolution 26-47, adoption of which would approve and adopt revisions to two District policies: 500-001 Employee Rules of Conduct and 600-003 Water Service Deposits. The AGM spoke about the proposed revisions. Commissioner Campbell asked about the District's application fees, and AGM Parker addressed the Commissioner's question.

1st Reading – Resolution 26-48, 1st Amended 2027 Capital Budget
FD Tartt introduced Resolution 26-48, adoption of which would revise the 2027 Capital Budget to incorporate two changes related to main line pipe replacement for the Pattison 500 and Tanglewilde-Thompson Place 600 water systems. GM Weidenfeller, DPC Gubbe, and AGM Parker provided additional information on this resolution, Drinking Water State Revolving Fund (DWSRF) applications relating to these projects, and a public meeting to gather public comment scheduled on November 9, 2026. Commissioner Campbell asked about Pattison 500 water main line pipe; DFO Gruver addressed the Commissioner's question.

Action/Approval Item(s):

Resolution 26-26, Water Service Policy Manual Update
AGM Parker presented Resolution 26-26, and the AGM spoke about the revisions proposed to the District's Water Service Policy Manual. There were several questions from the Board; AGM Parker addressed the Commissioners' questions. **Commissioner Stearns made a motion to approve Resolution 26-26 as presented: Commissioner Campbell seconded the motion; the motion passed with all present in favor.**

Resolution 26-44, Financial Policies Update
AGM Parker presented Resolution 26-44; the AGM briefly discussed the changes proposed to the District's Financial Policies with the Board. **Commissioner Stearns made a motion to approve**

Resolution 26-44 as presented: Commissioner Campbell seconded the motion; the motion passed with all present in favor.

Presentations:
GM Weidenfeller provided updates on several potential water system acquisitions. The GM also spoke about meeting with the District's lobbyist, internal recruitment for a Customer Service Manager, and the new tenant at 1240 Ruddell Rd SE.

AGM Parker reported on potential additional funding via PFAS litigation settlements, interest received in the District's recruitment for an administrative assistant, and public records requests reporting. The Board briefly discussed the latter topic with GM Weidenfeller and AGM Parker.

DFO Gruver reported on the status of several water system projects, including sanitary surveys at four District-owned water systems and the installation of radio read meters.

DPC Gubbe reported on new PFAS treatment at the Whiskey Hollow 670 water system. Commissioner Campbell asked about the type of treatment at Whiskey Hollow 670 compared to other District systems; DPC Gubbe addressed the Commissioner's question. Upon GM Weidenfeller's request, DPC Gubbe provided information on proposed applications to the DWSRF program for manganese treatment at two District-owned water systems. Commissioner Campbell asked about the type of treatment that will be used at the Lovely Lane water system, a potential acquisition; DPC Gubbe addressed the Commissioner's question.

FD Tartt provided brief highlights on the Finance/Accounting & Customer Service quarterly report. The FD expects District staff to bring forward a budget amendment in November; FD Tartt also reported on the District's delinquency process and service disconnections which resumed this month. Commissioner Campbell asked for clarification on service disconnections which was provided by the FD.

Commissioner Topics, Discussions, and Reports:
Commissioner Campbell spoke about volunteer work he does in the community and need for assistance by community members.

Commissioner Stearns spoke about electric utilities, elections, and current events throughout Washington state.

Commissioner Olsen was excused from the meeting.

Executive Session: None

Adjournment:
Commissioner Stearns made a motion to adjourn the meeting: Commissioner Campbell seconded the motion; the motion passed with all present in favor. The meeting adjourned at 5:58 p.m.

Assignments:
1) Provide a reminder to the Board regarding the special Commission meeting scheduled on November 17, 2026.

2) Forward the Gray & Osbourne engineering analysis report for Lovely Lane to Commissioner Campbell for review.

James J Campbell
Jim Campbell (Nov 10, 2026 20:08:59 PST)
James Campbell, Commissioner and Vice President

Attest:

Christopher Stearns
Christopher Stearns (Nov 11, 2026 00:24:31 PST)
Christopher Stearns, Commissioner and Secretary

Minutes 10272026

Final Audit Report 2026-11-11

Created:	2026-11-11
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