

MINUTES OF THE REGULAR COMMISSION MEETING OF DECEMBER 10, 2024
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular meeting for December 2024 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on December 10, 2024. The meeting commenced at 5:00 p.m. Commissioners Russell E. Olsen and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503; Commissioner Oosterman was excused from the meeting. District staff present at the meeting include:

- John Weidenfeller, General Manager (GM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance Director (FD)
- Kurin Miller, Administrative Services Coordinator (ASC) and Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Stearns made a motion to approve the agenda as amended: Commissioner Olsen seconded the motion; the motion passed with all present in favor.

Consent Calendar:

Approval of Minutes: November 26, 2024

Prequalification of Contractors: Dodge Excavating LLC

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: November 27, 2024
- 2) Payroll: December 5, 2024

Other:

- 1) Excuse Commissioner Oosterman from the Regular Commission Meeting on December 10, 2024
- 2) Reminder: PUD Winter Celebration, December 13, 2024 at 2:00 p.m.
- 3) Reminder: WPUDA Association Meetings, January 15-17, 2025
- 4) 2025 WPUDA Meeting Schedule
- 5) Resolution 24-61, Water Policy Manual Update (Establishing GFCs for ADUs)
- 6) Appropriation of Funds in 2025 Operating Budget
- 7) Authorization to Purchase On-Site Hypochlorite Generating System for Pattison 500

Approval of Consent Calendar:

Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion Items – Select New Date for the Board’s Strategic Planning Meeting and 2025 Board Strategic Sessions

Commissioner Olsen made a motion to table the two discussion items (rescheduling the Board’s Strategic Planning Meeting and Board Strategic Planning Sessions for 2025) until 2025: Commissioner Stearns seconded the motion; the motion passed with all present in favor.

1st Reading – Resolution 24-62, Construction Contract for Timberline Village 628 Mainline Installation
DPC Gubbe introduced Resolution 24-62 which would authorize the General Manager to sign a contract with the lowest responsible bidder for the Timberline Village 628 water system mainline installation.

Action/Approval Items:

Resolution 24-59, 2nd Amended 2024 Operating Budget

FD Tartt presented Resolution 24-59 which include two changes since the last regular meeting; the FD spoke about the changes in detail, and Commissioner Olsen asked a clarifying question. **Commissioner Stearns made a motion to adopt Resolution 24-59 as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.**

Resolution 24-60, 2nd Amended 2024 Capital Budget

FD Tartt presented Resolution 24-60. Commissioner Stearns asked about the inclusion of the generator for the Cedar Shores 677 water system. **Commissioner Stearns made a motion to adopt Resolution 24-60 as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.**

Presentations:

GM Weidenfeller reported on potential acquisitions and PFAS grant applications. Commissioner Stearns spoke about an emerging contaminant, and this topic was discussed amongst the Commissioner and the GM.

DFO Campbell and DPC Gubbe made reports to the Board. The Commissioners discussed the topics addressed by the DFO and the DPC with staff.

Commissioner Topics, Discussions, and Reports:

Commissioner Olsen reported on his contact with the Washington State Auditor’s Office (SAO) during the District’s financial audit, currently underway.

Commissioner Stearns attended the most recent WRAC meeting, and he reported on the topics discussed at that meeting.

Executive Session: At 5:23 p.m., Commissioner Olsen announced that the Board would enter into an Executive Session in accordance with the provisions of RCW 42.30.11 (1)(b), to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price for ten minutes until 5:33 p.m. At 5:33 p.m., the Executive Session ended, and the regular meeting resumed. No decisions were made during the Executive Session.

Adjournment: Commissioner Stearns made a motion to adjourn the meeting; Commissioner Olsen seconded the motion; the motion passed with all present in favor. The meeting adjourned at 5:35 p.m.

Assignments: None

Russell E. Olsen
Russell E. Olsen (Jan 16, 2025 17:16 PST)

Russell E Olsen, Commissioner and Vice President

Attest:

Christopher Stearns
Christopher Stearns (Jan 22, 2025 13:04 PST)

Christopher Stearns, Commissioner and Secretary









Minutes 12102024

Final Audit Report

2025-01-22

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