

MINUTES OF THE REGULAR COMMISSION MEETING OF AUGUST 23, 2022
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular Commission meeting for August 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on August 23, 2022, and commenced at 5:00 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the hybrid meeting hosted via Zoom video conferencing and in-person at District Headquarters, located at 1230 Ruddell Road SE, Lacey, Washington 98503. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance & Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Services Manager (ASM)
- Kurin Miller, Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Stearns made a motion to approve the agenda as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: August 9, 2022

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: August 10, 2022, August 17, 2022
- 2) Payroll: August 20, 2022

Other:

- 1) Resolution 22-29, Policy Amendment

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – Water Use Efficiency Report

DPC Gubbe gave a presentation on Water Use Efficiency at the District for Group A water systems. She also discussed the District's Conservation Program. Commissioner Stearns asked about the popularity of conservation devices in the past; the DPC addressed the Commissioner's question.

Reminders – WPUDA September Association Meetings and WPUDA Water Workshop

GM Weidenfeller gave reminders regarding the WPUDA Association Meetings, scheduled September 14th through 16th, and the WPUDA Water Workshop, scheduled September 21st through 23rd. Commissioner Oosterman announced she will not be attending the Water Workshop this year and inquired about the venue for the September Association Meetings. Commissioner Oosterman and Commissioner Stearns discussed this topic in further detail.

Discussion – 2023 Placeholder Operating and Capital Budgets

GM Weidenfeller briefly presented the placeholder budgets for 2023, to be adopted on Monday, October 3, 2022. Commissioner Stearns asked about a general overview for the placeholder budgets; GM Weidenfeller addressed the Commissioner's request.

Action/Approval Items:

Resolution 22-32, Authorization to Surplus Equipment

GM Weidenfeller briefly presented Resolution 22-32. AGM Parker described the addition of a vehicle to the list of items to surplus. FCSM Tartt gave information on the funds received from a vehicle that was placed on the surplus list earlier this year. Commissioner Stearns and Commissioner Oosterman spoke on this subject. **Commissioner Oosterman made a motion to adopt Resolution 22-32 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller provided an update on the Green Cove Creek culvert replacement project that on been an ongoing topic of interest for the Board. AGM Parker presented information on possible funding opportunities for this project. GM Weidenfeller also prompted DPC Gubbe to give an update on the Manor House development at the Pattison water system. Later in the meeting, GM Weidenfeller and FCSM Tartt discussed a water service issue for an elderly customer. Commissioner Oosterman and Commissioner Stearns spoke about this topic.

AGM Parker spoke about a recent change to per diem meeting reporting for the Board; the Clerk to the Board gave a virtual demonstration. Commissioner Oosterman asked about Commissioner compensation, per diem information, and the District's process compared to industry standards. The Board discussed this topic at length.

DFO Campbell gave a brief summary of the work performed by Field Operations staff. Commissioner Oosterman asked about the effect of recent power outages throughout the county; DFO Campbell addressed the Commissioner's question.

DPC Gubbe added information regarding the Green Cove Creek culvert replacement project. The DPC also gave an update on several other topics, including the Asset Management Plan (AMP), emergency management, and the move to the new Field Office. Commissioner Oosterman asked about the hazard mitigation report the DPC is working on; DPC Gubbe addressed the Commissioner's question.

ASM Clemens gave an update on the September 2022 newsletter. The ASM also reminded the Commissioners about an Employee Fund event scheduled in September.

Commissioner Topics, Discussions and Reports:

Commissioner Olsen reported on several topics, including infrastructure funding, PFOA/PFAS updates, his upcoming appointment as President of the Tanks Subcommittee for the Association of State and Territorial Solid Waste Management Officials. The Commissioner also spoke about his work with the Special Olympics. Later in the meeting, Commissioner Olsen reminded the Board of the Utility Rate Advisory Committee (URAC) meeting on August 25th.

Commissioner Oosterman expressed her concerns with the meeting consistency of some of the groups on which she represents the District. The Commissioner will be following up with one of the groups. The Board discussed this topic at length, and both Commissioner Olsen and Commissioner Stearns support Commissioner Oosterman in her efforts to work with these groups.

Commissioner Stearns reported on several topics, including the Water Resources Advisory Committee (WRAC), water banking and trust policies, and water conservation.

Executive Session:

Although one was listed on the agenda, the Board did not enter into an Executive Session.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:18 p.m.

Assignments:

- 1) Develop and provide a general overview on the budget outlines to the Board.
- 2) Per Commissioner Oosterman's request, contact the Department of Health regarding the customer issue presented during staff reports.
- 3) Contact Commissioner Oosterman regarding her Release and Waiver Form.

Russell E Olsen

[Russell E Olsen \(Sep 13, 2022 20:44 EDT\)](#)

Russell E. Olsen, Commissioner and President

Attest:

Linda Oosterman

[Linda Oosterman \(Sep 14, 2022 11:46 PDT\)](#)

Linda Oosterman, Commissioner and Secretary











Minutes 08232022

Final Audit Report

2022-09-14

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| Created: | 2022-09-14 |
| By: | Julie Parker (julieparker@thurstonpud.org) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAA6LHdeKDo2H8wbcCDZRSqrNppDNlfjovt |

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-  Document emailed to rolsen@thurstonpud.org for signature
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-  Email viewed by rolsen@thurstonpud.org
2022-09-14 - 0:44:30 AM GMT- IP address: 172.226.69.70
-  Signer rolsen@thurstonpud.org entered name at signing as Russell E Olsen
2022-09-14 - 0:44:54 AM GMT- IP address: 50.227.64.178
-  Document e-signed by Russell E Olsen (rolsen@thurstonpud.org)
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