

MINUTES OF THE REGULAR PUBLIC MEETING OF MARCH 22, 2022
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular public meeting for March 2022 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on March 22, 2022, commencing at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the virtual meeting hosted via Zoom video conferencing. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Services Manager (ASM)
- Joseph A. Rehberger, Chief Legal Counsel
- Kurin Miller, Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Stearns made a motion to approve the agenda as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: March 8, 2022

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: March 9, 2022, March 16, 2022
- 2) Payroll: March 21, 2022

Other: None

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.

Public Comment: None

Information or Discussion of Operations/Policy Issues:

Discussion – COVID-19 Updates

ASM Clemens reported on several topics, including the lifting of the face mask mandate, procedural updates for District staff, and the plan to reopen to the public on April 1, 2022. Commissioner Oosterman requested the attendee chairs are spaced to encourage social distancing.

Discussion – Broadband and Telecommunications

ASM Clemens had no additional updates for the Board. Commissioner Olsen asked the Board to hold any questions for the Executive Session scheduled later in the meeting.

Discussion – Reschedule Strategic Planning Session

Commissioner Stearns will not be available for the Strategic Planning Session scheduled on April 26, 2022, so GM Weidenfeller asked the Board to consider another date for the session. The Board discussed and decided on a tentative date for the Strategic Planning Session on Tuesday, May 10, 2022.

Action/Approval Items:

Resolution 22-09, Policy and Procedure Updates

AGM Parker presented Resolution 22-09 which would revise the District's Policy 100-023, Purchasing Authority Levels, to include information for positions recently created. **Commissioner Oosterman made a motion to approve Resolution 22-09 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

Resolution 22-10, SEPA Policy Update

AGM Parker presented Resolution 22-10 which would amend the District's SEPA policies and procedures. Commissioner Stearns spoke about the Green Cove Creek culvert, and he asked if there were any other outstanding circumstances similar to this situation that would affect District operations. **Commissioner Stearns made a motion to approve Resolution 22-10 as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller updated the Board on several items, including sending letters to Thurston County water systems regarding potential acquisitions, PFAS contaminants, and several policies with the Department of Ecology. Commissioner Stearns recently spoke with a Kitsap PUD Commissioner, so GM Weidenfeller will send a letter to the Kitsap PUD General Manager regarding the District's water systems within Kitsap County. The GM also reported that Commissioner Oosterman was able to reinstitute consideration of the District's water trees and generators by the Thurston County Emergency Management Department.

AGM Parker reported on Drinking Water Week in May 2022 and the celebrations planned for this event.

Commissioner Topics, Discussions and Reports:

Commissioner Olsen reported on the most recent URAC meeting which occurred on March 14, 2022. In a professional capacity, the Commissioner was asked to attend the Executive Order Signing on Anti-Racism and Equity.

Commissioner Oosterman reported on several items, including an Emergency Management meeting she recently attended, upcoming retirements, and interlocal agreements or working relationships with other

public entities. Commissioner Oosterman asked Commissioner Stearns about WPUDA's stance on fluoride, and he addressed her question.

Commissioner Stearns asked about reviewing the District's Capital Surcharge; GM Weidenfeller addressed the Commissioner's question. Commissioner Stearns reported on several items, including the conclusion of the recent Legislative Session, an upcoming meeting with Mary Verner, and the WPUDA Water Committee. Commissioner Stearns will be representing the Water Resources Advisory Committee in his meeting with Mary Verner. Commissioner Stearns and Commissioner Oosterman discussed these topics at length.

Executive Session:

At 5:45 p.m., Commissioner Olsen announced that the Board would enter into an Executive Session to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, as authorized by RCW 42.30.110 (1)(i), for 30 minutes until 6:15 p.m. At 6:15 p.m., it was announced that the Executive Session would be extended for 10 minutes until 6:25 p.m. At 6:25 p.m., it was announced that the Executive Session would be extended for five minutes until 6:30 p.m. At 6:30 p.m., the Executive Session was closed, and the regular meeting resumed. No decisions were made by the Board during the Executive Session. Legal counsel was present for the Executive Session.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:31 p.m.

Assignments:

- 1) Continue COVID-19 updates until the Board approves discontinuation of the report.
- 2) Ensure that attendee seating at hybrid public meetings are spaced to encourage social distancing.
- 3) Schedule the Strategic Planning Session for Tuesday, May 10, 2022 or May 24, 2022 depending on Commissioner Oosterman's availability. Advertise accordingly.
- 4) Follow up with the Board about any other outstanding circumstances similar to the Green Cove Creek culvert replacement project that would affect District operations.

Russell E Olsen

Russell E Olsen (Apr 25, 2022 07:22 PDT)

Russell E. Olsen, Commissioner and President

Attest:

Linda Oosterman

Linda Oosterman (Apr 25, 2022 16:42 PDT)

Linda Oosterman, Commissioner and Secretary










Minutes 03222022

Final Audit Report

2022-04-25

Created:	2022-04-15
By:	Julie Parker (julieparker@thurstonpud.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA05FgiYyI6AEsSNfUvmJ0_MjFVyutvJbu

"Minutes 03222022" History

-  Document created by Julie Parker (julieparker@thurstonpud.org)
2022-04-15 - 10:23:56 PM GMT- IP address: 73.225.183.247
-  Document emailed to Russell E Olsen (rolsen@thurstonpud.org) for signature
2022-04-15 - 10:24:17 PM GMT
-  Email viewed by Russell E Olsen (rolsen@thurstonpud.org)
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-  Document emailed to Linda Oosterman (loosterman@thurstonpud.org) for signature
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