

MINUTES OF THE REGULAR MEETING OF NOVEMBER 23, 2021
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The second regular meeting for November 2021 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on November 23, 2021, commencing at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the virtual meeting hosted via Zoom video conferencing; Commissioner Stearns was present for the latter portion of the meeting. The following personnel were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Assistant Manager (ASM)
- Joseph A. Rehberger, Chief Legal Counsel
- Kurin Miller, Clerk to the Board

Call to Order:

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda:

Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.

Consent Calendar:

Approval of Minutes: November 9, 2021

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: November 10, 2021, November 17, 2021
- 2) Payroll: November 19, 2021

Other:

- 1) Emergency Declaration – Waiver of Competitive Bidding Requirements, Hawk Acres (607) Water System
- 2) Resolution 21-57, Purchase Agreement for Replacement Ultraviolet (UV) Treatment

Approval of Consent Calendar:

Commissioner Oosterman made a motion to approve the Consent Calendar as presented: Commissioner Olsen seconded the motion; the motion passed with all present in favor.

Public Comment: None

Public Hearing – Commissioner Redistricting Plan:

Commissioner Olsen opened the Public Hearing for the Commissioner Redistricting Plan at 5:03 p.m. AGM Parker presented a brief overview for the Public Hearing. There were no members of the public present to provide testimony which prompted Commissioner Olsen to close the Public Hearing at 5:05 p.m.

Information or Discussion of Operations/Policy Issues:

Discussion – COVID-19 Updates

ASM Clemens reported on the availability of booster and flu shots.

Discussion – Broadband and Telecommunications

ASM Clemens reported on the status of the Broadband Project as well as recent events and advertising for the Broadband Survey.

First Reading – Resolution 21-60, Second Amendment to the 2021 Operating Budget

AGM Parker presented Resolution 21-60 which would revise the 2021 Operating Budget to incorporate several changes to the General and Water Fund. The AGM reviewed the main changes presented within the resolution. Commissioner Oosterman asked for AGM Parker's feedback on the changes that must be made to the budget, and the AGM addressed the Commissioner's question.

First Reading – Resolution 21-61, Second Amendment to the 2021 Capital Budget

AGM Parker presented Resolution 21-61 which would revise the 2021 Capital Budget to incorporate several changes. The AGM reviewed the main changes presented within the resolution. Commissioner Oosterman asked about new service lines; the AGM addressed the Commissioner's question.

Action/Approval Items:

Resolution 21-47, 2022 Ad Valorem Tax Levy

AGM Parker presented Resolution 21-47 which would establish the level of the regular property tax levy to be collected in 2022 at the highest lawful amount. **Commissioner Oosterman made a motion to adopt Resolution 21-47 as presented; Commissioner Olsen seconded the motion; the motion passed with all present in favor.**

Commissioner Signatures/Break: None

Presentations:

GM Weidenfeller submitted a written report; he had no additional information to add to this report. AGM Parker reminded the Commissioners of several upcoming deadlines.

Commissioner Oosterman asked about pumphouse damages to a specific water system; the Commissioners also spoke about possible emergency situations for the Packwood water system. DFO Campbell addressed the Commissioner's question.

DPC Gubbe reported on a Drinking Water State Revolving Fund (DWSRF) project for the Timberline Village water system. AGM Parker gave the Board information on a customer appeal regarding a leak adjustment for the customer's account.

Commissioner Topics, Discussions and Reports:

Commissioner Olsen spoke about the GM performance evaluation, and he asked that the Board postpone this discussion until the first regular meeting in December so that he has time to complete the required paperwork. He also reported on his first meeting with the State Auditor's Office.

Commissioner Oosterman attended the Thurston County Chamber meeting; she discussed the topics presented at this meeting.

Commissioner Stearns spoke about the WPUA association meetings he recently attended; the Commissioner addressed the topics discussed at those meetings.

Executive Session:

At 5:40 p.m., Commissioner Olsen announced that the Board would be entering into an Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price as authorized by RCW 42.30.110 (1)(b), for 20 minutes until 6:00 p.m. At 6:00 p.m., it was announced that the Executive Session would be extended for ten minutes until 6:10 p.m. At 6:10 p.m., the Executive Session concluded and the regular meeting resumed. Mr. Jim Casebolt and Mr. Joseph A. Rehberger were present for the Executive Session. No decisions were made during the Executive Session.

Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:12 p.m.

Assignments:

- 1) Schedule an action item to adopt the new redistricting plan for Thurston County and PUD Commissioner Districts at the next regular Commission meeting on December 14, 2021.
- 2) Schedule a consent calendar item to adopt a DWSRF loan contract for the Timberline Village water system.
- 3) Schedule an Executive Session to discuss the performance of a public employee (per RCW 42.30.110 (1)(g)) so that the Board may discuss GM Weidenfeller's evaluation.

Russell E Olsen

[Russell E Olsen \(Dec 16, 2021 08:27 PST\)](#)

Russell E. Olsen, Commissioner and President

Attest:

Linda Oosterman

[Linda Oosterman \(Dec 17, 2021 14:24 PST\)](#)

Linda Oosterman, Commissioner and Secretary









Minutes 11232021

Final Audit Report

2021-12-17

Created:	2021-12-15
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