

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2021**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The first regular meeting for November 2021 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on November 9, 2021, commencing at 5:00 p.m. Commissioners Linda Oosterman, Russell E. Olsen, and Chris Stearns were present for the virtual meeting hosted via Zoom video conferencing. The following District employees were also present for the meeting:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Jim Campbell, Director of Field Operations (DFO)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Ruth Clemens, Administrative Assistant Manager (ASM)
- Cathy Easton, Customer Service Supervisor
- Kurin Miller, Clerk to the Board

**Call to Order:**

Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:**

**Commissioner Oosterman made a motion to approve the agenda as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Consent Calendar:**

Approval of Minutes: October 26, 2021

Prequalification of Contractors: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: October 27, 2021, November 3, 2021
- 2) Payroll: November 5, 2021

Other:

- 1) Resolution 21-54, Engineering Contract – Country Club Estates (521) DWSRF Project
- 2) Resolution 21-55, Engineering Contract – Glen Alder (522) DWSRF Project
- 3) Resolution 21-56, Change Order 004 – Resort of the Mountain (626) Upgrades Contract
- 4) Resolution 21-58, Proclamation for Cathy Easton

**Approval of Consent Calendar:**

**Commissioner Stearns made a motion to approve the Consent Calendar as presented: Commissioner Oosterman seconded the motion; the motion passed with all in favor.**

**Public Comment:** None

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Proclamation for Cathy Easton**

GM Weidenfeller and FCSM Tartt presented a proclamation in appreciation of Cathy Easton who is resigning after 15 years of employment with the District. The Board and staff spoke with Ms. Easton on her service to the District and her future plans.

**Presentation – Results of Broadband Study**

Claire Ward with the Northwest Open Access Network (NoaNet) delivered a presentation on the preliminary results of the Broadband Survey that expires at the end of November 2021. Commissioner Oosterman, Commissioner Stearns, and GM Weidenfeller posed several questions to Ms. Ward, and the Board discussed this topic at length with her.

**Discussion – Broadband and Telecommunications**

Commissioner Stearns inquired after rural educational systems in Thurston County and reports to distribute this information on the broadband survey amongst Thurston County school districts; ASM Clemens addressed the Commissioner's questions.

**Discussion – COVID-19 Updates (42 min)**

ASM Clemens reported that children ages five through eleven are eligible for COVID-19 vaccines. The ASM also reported on booster shot information. Commissioner Oosterman discussed her experience on booster shot information.

**Action/Approval Items:**

**Resolution 21-51, Refund Levy**

AGM Parker presented Resolution 21-51 which would authorize a refund levy to recover for lost tax dollars due to refund given to taxpayers as a result of changes in value. **Commissioner Oosterman made a motion to adopt Resolution 21-51 as presented: Commissioner Stearns seconded the motion; the motion passed with all in favor.**

**Schedule Public Hearing on Redistricting Plan – November 23, 2021**

AGM Parker presented information on Thurston County's redistricting plan and asked the Board to consider holding a Public Hearing at the next regular Commission meeting to receive public testimony on the proposal to adjust Commissioner district boundaries. The Board had no objections to hold a Public Hearing during the next regular Commission meeting scheduled for November 23, 2021.

**Commissioner Signatures/Break:** None

**Presentations:**

GM Weidenfeller submitted a written report, but he did not have any additional updates to his report. AGM Parker reported on a training that she and FCSM Tartt recently completed. Commissioner Oosterman commented on the street names within the Lazy Acres water system, and she asked about the possibility of issues related to tree roots within the District's service area. DFO Campbell addressed the Commissioner's question. Commissioner Stearns asked about the Sward-Platt water system consolidation project which was listed on DPC Gubbe's report; DFO Campbell addressed the Commissioner's question.

**Commissioner Topics, Discussions and Reports:**

Commissioner Olsen received an email from an individual seeking municipal partnerships on a solar energy campaign; the Board discussed a standard response to these types of requests with GM Weidenfeller. Commissioner Olsen asked the Board about evaluating GM Weidenfeller as part of normal operating procedure. The Board agreed to schedule an Executive Session for the GM evaluation at a future Board meeting.

Commissioner Oosterman asked about GM Weidenfeller's communication with WPUDA regarding his offer to assist with the Water Committee. The GM addressed the Commissioner's question, and the Board discussed this topic at length.

Commissioner Stearns reported on a meeting he recently attended for the Thurston Conservation District. The Commissioner also recently attended a Water Resources Advisory Committee (WRAC) meeting.

**Executive Session:**

Although one was listed on the agenda, the Board did not enter into an Executive Session during the regular meeting.

**Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:17 p.m.**

**Assignments:**

- 1) Schedule adoption of Resolution 21-47 (2022 Ad Valorem Tax) at the regular Commission meeting scheduled on Tuesday, November 23, 2021.
- 2) Schedule a Public Hearing at the regular Commission meeting scheduled on Tuesday, November 23, 2021 to gather public testimony on the proposal for PUD Commission boundary redistricting. Advertise for this Public Hearing.
- 3) The GM will respond to the individual that contacted the Board regarding a municipal partnership for their solar energy campaign.
- 4) Schedule an Executive Session at a future Board meeting to review the performance of GM Weidenfeller, as authorized by RCW 42.30.110 (1)(g).
- 5) Email information to the Board regarding the court cases discussed at the recent WRAC meeting on November 8, 2021.

*Russell E Olsen*

[Russell E Olsen \(Nov 24, 2021 14:38 PST\)](#)

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Russell E. Olsen, Commissioner and President

Attest:

*Linda Oosterman*

[Linda Oosterman \(Nov 30, 2021 10:33 PST\)](#)

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Linda Oosterman, Commissioner and Secretary









# Minutes 11.09.2021

Final Audit Report

2021-11-30

Created:	2021-11-24
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