

**MINUTES OF THE SPECIAL MEETING OF MAY 19, 2020  
OF  
PUBLIC UTILITY DISTRICT NO. 1  
OF  
THURSTON COUNTY, WASHINGTON**

The special meeting for May 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, May 19, 2020, commencing at 5:01 p.m. Commissioners Russell E. Olsen, Linda Oosterman, and Chris Stearns were present for the teleconference meeting hosted via Zoom. The following District employees were also present for the meeting.

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Ruth Clemens, Administrative Services Manager (ASM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Clerk to the Board

**Call to Order:** Commissioner Olsen called the regular meeting to order at 5:01 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:** Commissioner Stearns made a motion to approve the agenda as presented; Commissioner Oosterman seconded the motion; the motion passed with all in favor.

**Information or Discussion of Operations/Policy Issues:**

**Continuing Update – District Response to Coronavirus, COVID-19 Threat**

FCSM Tartt gave a brief update on her work related to the COVID-19 crisis; she spoke specifically regarding FEMA. ASM Clemens also gave a brief update on COVID-19 related matters. Commissioner Olsen asked about the District's transition to Phase 2 of the Governor's reopening plan. Commissioner Stearns asked about the District's deferred payment program for customers affected by COVID-19. Commissioner Oosterman inquired about operational procedures, especially face masks. Staff discussed these topics with the Board.

**General Manager and Staff Updates**

GM Weidenfeller gave a brief update for the Board. He spoke about the Knowles Road water system.

**Discussion – Strategic Plan Review and Future Lines of Business**

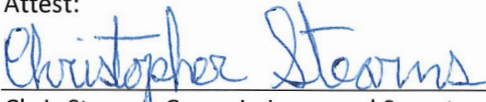
GM Weidenfeller presented the Board's existing Strategic Plan; the Board discussed this document at length with staff.

**Commissioner Topics, Discussions and Reports:**

Commissioner Oosterman requested information regarding utility setbacks from GM Weidenfeller for the next regular meeting. Commissioner Stearns reported on two meetings he recently attended. The Board discussed WPUDA groups and meetings. Commissioner Olsen reported on his agency's work, especially regarding the COVID-19 crisis.

**Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed with all in favor. The meeting was adjourned at 6:01 p.m.**

  
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Russell E. Olsen, Commissioner and President

Attest:  
  
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Chris Stearns, Commissioner and Secretary