

MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2020
OF
PUBLIC UTILITY DISTRICT NO. 1
OF
THURSTON COUNTY, WASHINGTON

The first regular meeting for February 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Tuesday, February 11, 2020 at District's administrative office located at 1230 Ruddell Road SE, Lacey, Washington 98503, commencing at 5:00 p.m. Commissioners Russell E. Olsen and Chris Stearns were present for the meeting; Commissioner Oosterman was present via teleconference. The following District employees were also present:

- John Weidenfeller, General Manager (GM)
- Julie Parker, Assistant General Manager (AGM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)
- Ruth Clemens, Administrative Services Manager (ASM)
- TaSeana Tartt, Finance and Customer Service Manager (FCSM)
- Kurin Miller, Clerk to the Board

Call to Order: Commissioner Olsen called the regular meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Approval of Agenda: Commissioner Stearns made a motion to approve the agenda as amended; Commissioner Olsen seconded the motion; the motion passed with all in favor.

Consent Calendar:

Approval of Minutes: January 28, 2020

Prequalification of Contractors: None

SMA Contracts: None

Correspondence: None

Voucher Approval:

- 1) Accounts Payables: January 29, 2020, February 6, 2020
- 2) Payroll: February 5, 2020

Other:

- 1) Resolution 20-04, Uncollectible Accounts
- 2) Resolution 20-05, Management Dashboard Contract

Commissioner Stearns made a motion to approve the Consent Calendar as presented; Commissioner Oosterman seconded the motion; the motion passed with all in favor.

Public Comments: None

Information or Discussion of Operations/Policy Issues:

1st Reading – Resolution 20-06, Emergency Management, Generator Policy

GM Weidenfeller briefly presented on Resolution 20-06, concerning the District's policy on generators in relation to emergency management.

1st Reading – Resolution 20-07, Precautionary Chlorination Policy

GM Weidenfeller briefly presented Resolution 20-07, concerning the District's policy on water system chlorination. The Board and staff discussed this matter in greater detail.

1st Reading – Resolution 20-08, Policy and Procedure Updates

ASM Clemens briefly presented Resolution 20-08, concerning the four policies presented within the resolution. The Board and staff discussed this matter in greater detail. Commissioner Oosterman commented on an excerpt of the Harassment Policy; based on her feedback, staff will update the policy to include her suggested changes.

1st Reading – Resolution 20-09, Thurston Green Business

AGM Parker briefly presented Resolution 20-09, concerning the Thurston Green Business program. The Board and staff discussed this matter in greater detail.

Discussion – Timberline Village Water System

GM Weidenfeller presented on the blue permit status of the Timberline Village water system, as well as the correspondence recently sent to customers and interested parties. The Board and staff discussed this matter in greater detail. Commissioner Stearns requested that the Board be updated with any new information on this situation.

Action /Approval Item(s): None

Commissioner Signatures/Break: Commissioner Olsen announced a break to sign documents at 5:20 p.m. The regular meeting resumed at 5:25 p.m.

Presentations:

GM Weidenfeller addressed the Board regarding this year's Legislative session, and the challenges the District faces regarding some of the water industry-related bills that have been introduced. The Board and staff discussed the Legislative session, the Talcott Ridge water system, a chlorine leak at the Tanglewilde- Thompson Place water system, and possible issues created by recent flooding in the Puget Sound area.

Commissioner Topics, Discussions and Reports:

Commissioner Stearns attended a Thurston Regional Planning Council (TRPC) meeting last Friday. He discussed the topics discussed at that meeting.

Commissioner Oosterman had nothing to report.

Commissioner Olsen reported on a personal matter. He also reported on his work during the current Legislative session.

At 5:40 p.m., Commissioner Olsen announced that the Board would enter into an Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, in accordance with the provisions of RCW 42.30.110 (1)(b), and to review the performance of a public employee, in accordance with the provisions of RCW 42.30.110 (1)(g), until 5:50 p.m. At 5:50, Commissioner Olsen announced that the Executive Session would extend until 6:00 p.m. At 6:00 p.m., Commissioner Olsen announced that the Executive Session would extend until 6:10 p.m. At 6:10 p.m., Commissioner Olsen announced that the Executive Session would extend until 6:20 p.m. At 6:20 p.m., the Executive Session ended, and the regular meeting resumed.

Adjournment: Commissioner Stearns made a motion to adjourn the meeting: Commissioner Olsen seconded the motion; the motion passed with all in favor. The meeting adjourned at 6:20 p.m.

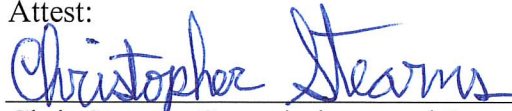
Assignments:

- 1) In Policy 200-003 (Harassment), update excerpt of the policy that refers to "Human Resources" with a specific department, management position, or officer. After the update has been made, e-mail the amended policy to the Board prior to the February 25, 2020 Commission meeting.
- 2) Update the Board on any new information received for the Timberline Village water system.



Russell E. Olsen, Commissioner and President

Attest:



Chris Stearns, Commissioner and Secretary