

**MINUTES OF THE SPECIAL MEETING OF JANUARY 17, 2020**  
**OF**  
**PUBLIC UTILITY DISTRICT NO. 1**  
**OF**  
**THURSTON COUNTY, WASHINGTON**

The special meeting on January 17, 2020 of the Commissioners of Public Utility District No. 1 of Thurston County was called to order on Friday, January 17, 2020, at District's administrative office located at 1230 Ruddell Road SE, Lacey, Washington 98503, commencing at 4:30 p.m. Commissioners Russell E. Olsen, Linda Oosterman and Chris Stearns were present for the meeting; The following District employees were also present:

- John Weidenfeller, General Manager (GM)
- Kim Gubbe, Director of Planning and Compliance (DPC)
- Jim Campbell, Director of Field Operations (DFO)

**Call to Order:** Commissioner Olsen called the regular meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

**Approval of Agenda:** Commissioner Stearns made a motion to approve the agenda as presented; Commissioner Oosterman seconded the motion; the motion passed with all in favor.

**Information or Discussion of Operations/Policy Issues:**

**Discussion – Generators**

DPC Gubbe and DFO Campbell provided a presentation. The Board discussed generators and felt it needed to be addressed as an emergency management issue. DPC Gubbe will seek emergency management and other funding for generators. Staff will prioritize seismic valves for systems that need them. Staff will address the economic benefits, return on investments and efficiency and effectiveness issues associated with PUD provided generators at system larger than 300 connections and systems that have elevations of 100 ft differences between the highest and lowest customers. The Commissioners and staff discussed PUD and County-wide development of water trees at selected locations. Commissioner Oosterman said she would like the PUD to work with the City of Yelm on a water tree installation.

**Discussion – Chlorination**

DPC Gubbe provided a presentation discussing systems that have and may need precautionary or DOH required chlorination in the future. Temporary chlorination is used in operations all the time and is always short-term chlorination. She noted that when systems have received multiple unconfirmed positive coliform samples, systems that have reservoirs, systems with large populations and systems that are intricate and designed with non-looped plumbing, it makes sense to install precautionary chlorination before it is required by DOH. She noted that the cost for precautionary chlorination is approximately \$10,000 and is \$70,000 or more if it is mandated by the State. The Commissioners agreed that when staff feels it is necessary and in the best public health interest, staff may install precautionary chlorination which usually means permanent chlorination. DPC Gubbe noted that when it is determined that precautionary chlorination is needed, the Board will be informed in advance of the chlorination installation.

**Discussion – Memorandum of Understanding (MOU) between Thurston PUD and Thurston County**

The Board and the GM discussed an agenda for the meeting scheduled for March 11. The GM was tasked to draft an agenda for the next Commission meeting and place it on the consent calendar.

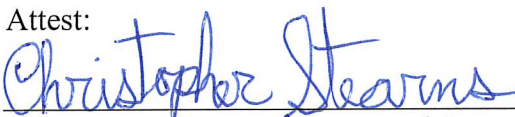
**Adjournment: Commissioner Oosterman made a motion to adjourn the meeting; Commissioner Stearns seconded the motion; the motion passed. The meeting adjourned at 7:05 p.m.**

**Assignments:**

- 1) DPC Gubbe will seek FEMA and other funding for emergency generators.
- 2) Staff will continue to determine which reservoirs need seismic valves.
- 3) Staff will develop economic and other justifications for PUD provided generators for systems that have 300 or more connections and that have elevations differences of 100 feet between the highest and lowest locations.
- 4) Staff will develop a concept for water trees at selected water systems.
- 5) Where it is necessary and deemed a public health issue, the District may install precautionary chlorination and will inform the Board in advance of installations.
- 6) The GM will prepare an agenda for the PUD Commission meeting on March 11 with the County Commissioners.

  
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Russell E. Olsen, Commissioner and President

Attest:

  
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Chris Stearns, Commissioner and Secretary